



*Audience: Current HM Providers with Epic Access*

Below are instructions on how to create your Learning Management System (LMS) account and register for and complete an Epic Personalization Lab.

## Create your Learning Management System (LMS) Account

An LMS account allows you to search and register for training and start online courses. If you already have an LMS account, refer to the **Register for your Personalization Lab** section below.

1. Navigate to the **LMS SuccessFactors** site by clicking [this link](#).
2. Toward the bottom, under **New User**, click the **Click here to register** hyperlink.
3. Complete all **\*Required Fields**.
4. For **Employee #**, you can use a combination of any numbers or letters, that will be easy for you to remember. This will be your LMS login.

## Register for Your Personalization Lab

### Important

- **You must be a current HM provider with Epic access** before you can register for/attend a Personalization Lab.
- If you can't log in to Epic, the instructor may cancel your Personalization Lab, since you'll need Epic access to complete personalization.
- Course names read as "Epic New Hire" but are available to all current HM providers with Epic access.

### Instructions

1. Personalization labs are based on specialty. Refer to **pages 2 and 3** of this document to locate your specialty.
2. Log in to the [LMS SuccessFactors](#) site, click the **Find Learning** tile.
3. In the **search** field, enter the **Course Number** or **Course Name**.
4. Click the **Go** button.
5. Hover your mouse over the course, click the **Register** hyperlink.
6. The instructor will email your virtual personalization session link to the email address on file at least 24 hours prior to the start of class.

## Training and Credentialing Questions

- If you need help with any of the details outlined here, send an email to [EpicTrainingMD@houstonmethodist.org](mailto:EpicTrainingMD@houstonmethodist.org).

# Epic Personalization Labs



## Epic Course Offerings by Specialty

If you need help identifying the correct course, please contact [EpicTrainingMD@houstonmethodist.org](mailto:EpicTrainingMD@houstonmethodist.org).

Specialty	Personalization Lab
Providers who will see patients in a CLINICAL OUTPATIENT setting.	<b>Epic New Hire AMBMD111P Medical Specialties Outpatient Provider (Personalization Lab) COURSE 1581366</b>
Providers who will see patients in an INPATIENT setting.  Non-procedural specialties, including dermatology, endocrinology, hematology, hepatology, hospitalist, ICU/critical care, internal medicine, infectious disease, neonatology, nephrology, neurology, pain management (non-procedure), PMR/rehab, pulmonologists, rheumatology, radiation oncology, psychiatry.	<b>Epic New Hire INPMDP Medical &amp; Surgical Specialties Inpatient Provider (Personalization Lab) COURSE 1581359</b>
Providers who will see patients in an INPATIENT setting.  Surgeons, physician assistants and nurse practitioners in the following specialties: bariatric/colorectal, cardiothoracic, cardiovascular, dental, MOH dermatology, ENT, general surgery, gynecology, neurosurgery, ophthalmology, oral maxillofacial, orthopedics, pain management (procedure), podiatry, reconstructive surgery and urology, transplants (including heart), gastroenterologist, pathologists (working in blood bank).	<b>Epic New Hire INPMDP Medical &amp; Surgical Specialties Inpatient Provider (Personalization Lab) COURSE 1581359</b>
Emergency department physicians, physician assistants and nurse practitioners.	<b>Epic New Hire EDMD100P Emergency Provider (Personalization Lab) COURSE 1581368</b>

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Specialty	Personalization Lab
<p>Obstetricians, midwives, obstetrics, physician assistants and nurse practitioners.</p> <p><b>Gynecology will need to take the INPMD201 Surgical Specialties Inpatient Provider course.</b></p>	<p><b>Epic New Hire INPMD901P Inpatient Obstetrician (Personalization Lab)</b> COURSE 1581625</p>
<p>Physicians, physician assistants and nurse practitioners for invasive and non-invasive cardiology, interventional, cardiovascular disease, electrophysiologists, procedures in the Cath lab.</p>	<p><b>Epic New Hire CARDMD400P Non-Invasive &amp; Invasive Cardiologist (Personalization Lab)</b> COURSE 1580047</p>
<p>Oncology physicians, physician assistants and nurse practitioners ordering chemotherapy treatment plans.</p> <p><b>If provider won't be ordering chemotherapy treatment plans, they'll need to take the INPMD101 Medical Specialties Inpatient Provider course.</b></p>	<p><b>Epic New Hire BCNMD200P Inpatient/Outpatient Oncologist (Personalization Lab)</b> COURSE 1025001</p>
Anesthesiologists and CRNAs.	N/A
Outpatient family practitioners, pathology residents and fellows who won't work in the blood bank.	N/A
JSA telepsych providers.	N/A
Physicians contracted to perform EEG readings.	N/A
Radiologists.	N/A
Radiologists in mammography.	N/A