

HUDDLE NOTES

March 6 Epic Update – Front Desk/Scheduling

February 7, 2022

March 6 Epic Update Preparation

- Our next Epic Update is rescheduled for **Sunday, March 6**. This includes features and enhancements to improve safety and quality of patient care, productivity and financial outcomes.
- **Update Companions** are now available for review. These include **at-a-glance views of top changes for your role on the first page**, as well as summaries of new workflows and enhancements and guided activities.
- **Companions** are easy to find, easy to use:
 - Epic Learning Home (press **F1** on your keyboard) while logged in to Epic.
 - IT website (it.houstonmethodist.org/epicupdate/).
 - Targeted eNewsletters.
- Practice in the Epic Playground using the **Update Companion's** guided activities. For Epic Playground access, review the [Epic Playground Logins guide](#).
- Planned Epic Downtime from **2-3:30 a.m. Sunday, March 6** for the Epic Update. Follow your standard [downtime instructions](#).
- Visit the [Epic Update web page](http://it.houstonmethodist.org/epicupdate/) (it.houstonmethodist.org/epicupdate/) for regular updates and resources.

Top Changes for Front Desk/Scheduling

The most significant changes for your role with the Feb. 13 Epic Update include:

- An Updated Look for Appointment Request Workqueues.
- Updated MSPQ to Align with CMS Model Questionnaire.
- Updated Guarantor Account Note Activity.
- Deposit Tool has a New Look and More Functionality.
- Check Out How Patients Checked In.
- Edit Template Gets a Makeover.
- A New Look for Benefits Collection.
- Get a Better View of Documents.

