



IT MATTERS



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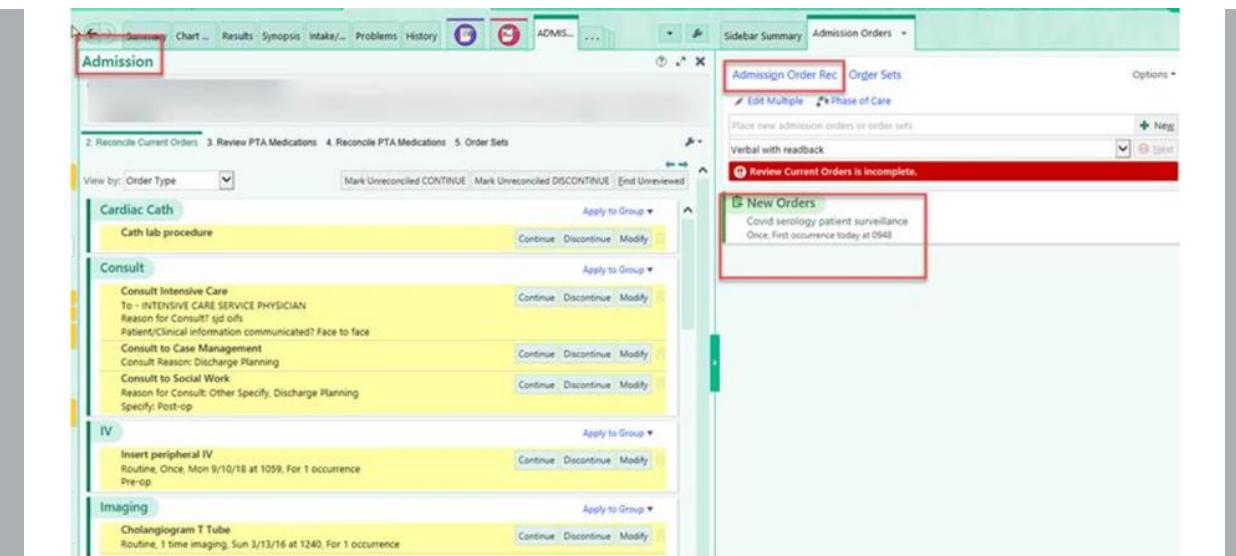
Trending in IT

For All Inpatient Nurses and Providers

All Admitted Patients Tested for COVID-19 Antibodies

Effective Immediately

Effective immediately, every admitted patient will be required to get a COVID-19 antibody titer test. The new order, **COVID-19 Serology Patient Surveillance**, will automatically show up on the side bar of the **Admission Orders** tab, in Epic. This order requires a provider signature during admission order reconciliation.



Epic Update Rescheduled for Sunday, Oct. 24

The next Epic Update has been rescheduled for **Sunday, Oct. 24**. This Update includes new features and enhancements, including a new Behavioral Health module in Epic, changes to Secure Chat and Epic department name changes for HMB from HMSJ.

To learn about the changes for your role, view your ***Update Companion*** available in Learning Home (press F1 while in Epic) or visit it.houstonmethodist.org/epicupdate.

**Join Tech Tuesdays –
HM's Weekly Microsoft Training
from 1 - 2 p.m.**

At next week's session on Tuesday, Aug. 24, take an introductory course on PowerApps. Learn to build and share apps, connect an app to a data source and understand how Power Apps integrates with other products and services.

[Click here for training details and links.](#)



Security Matters

For Everyone

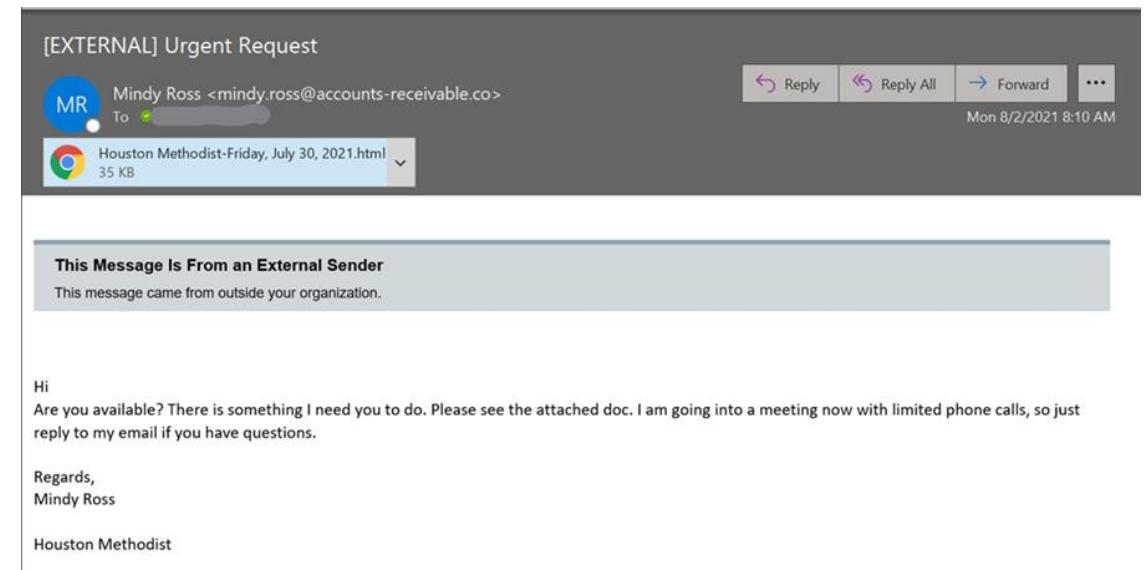
Hint: A Phish is Coming to Your Inbox Soon

We need your help to keep our patient and employee data safe. Be on the lookout for the phishing drill email below coming to your inbox soon. When you see it, please report it.

Here are the different ways to report a suspicious email:

- **Desktop/laptop (preferred method):** Click **Report Phish – PhishAlarm** button on the Outlook toolbar.
- **Mobile:** Tap the three dots by the sender's name and tap the **Report Phish** icon.
- **Webmail/Office 365:** Select the email. In the preview pane, click the three dots. Scroll down and click **Report Phish**.
- **Apps Center:** The **Report Phish** button isn't available, so forward the email to spamspotting@houstonmethodist.org

If you delete or ignore suspicious emails, IT Security may not be aware of the threat.



Launch Alerts
For Pharmacists, Pharmacy Techs and Buyers
HMH Pharmacy Inventory Management
Launches Monday, Oct. 25
Online Training: Aug. 30 - Sept. 10

Virtual Instructor-Led Training: Aug. 31 - Sept. 2

Pharmacy Inventory Management launches at HMH on **Monday, Oct. 25** for pharmacists, pharmacy techs and buyers. This new system provides efficiencies for drug inventory procurement and management by increasing inventory visibility, accurately charging for high-cost medications and minimizing drug shortages and obsolete stock.

Required LMS training – deadline, Friday, Sept. 10

Required LMS online training will be assigned to pharmacists and pharmacy techs soon. Online training takes place **Aug. 30 - Sept. 10**.

Buyers, please register now for virtual instructor-led courses in LMS (**Epic Willow Pharmacy Inventory Training for Buyers – course #1594022**). These classes will take place as follows:

- Tuesday, Aug. 31, 9 - 11 a.m.
- Wednesday, Sept. 1, 1 - 3 p.m.
- Thursday, Sept. 2, 5 - 7 p.m.

Benefits: The system increases inventory visibility to 95% or higher, helping us ensure all high-demand medications are available at all times. Additionally, it will result in an estimated \$5.8 million per year in inventory savings for the organization.

How it works: Pharmacy Inventory Management automatically adds any received medications and deducts any used medications systemwide via any HM automated dispensing mechanism, including dispensing cabinet/Pyxis, IV Workflow/DoseEdge, dispensing carousels and others.

For All Nursing and Pharmacy Departments

Pyxis ES Medstations Upgrade: Postponed Due to COVID-19 Surge

The Pyxis ES Medstations upgrade and critical override scheduled for **Saturday, Aug. 28** have been postponed due to the COVID-19 surge. The upgrade to individual Pyxis ES Medstations scheduled to start on **Wednesday, Sept. 1** is also postponed.

We'll keep you posted on the new dates for these once they have been determined.

Epic Updates

For All Physicians

Prevention Monoclonal Injections Now Available for COVID-19 Exposure

Monoclonal injections (REGEN-COV) for high-risk people, who have been exposed to COVID-19 but don't have a positive test, are now available at Josie Roberts. All patients must have a physician referral before injections can be ordered via Epic. The treatment is four injections plus one hour of observation.

Here are the details.

REGEN-COV may be used as post-exposure prophylaxis for adults and children (age 12 and older weighing at least 40 kg) who meet all three criteria:

- At high risk for progression to severe COVID-19, including hospitalization or death.
- Not fully vaccinated **or** who are not expected to mount an immune response adequate enough to complete SARS-CoV-2 vaccination (for example, immunocompromised patients, including those taking immunosuppressive medications).
- Exposed to someone with SARS-CoV-2 as per close contact criteria of the Centers for Disease Control and Prevention (CDC).

REGEN-COV also may be used for individuals:

- At high risk of exposure to someone with SARS-CoV-2 due to living in an institutional setting with other infected people (for example, nursing homes or prisons).

For All Inpatient Nurses

AVS Printing Disabled for Active COVID-19 Vaccine Orders

If a patient has an active COVID-19 vaccine order, the **After Visit Summary (AVS) won't print**. An alert message will appear with a link to the MAR to complete the vaccination. Otherwise, you must cancel the COVID-19 vaccine order through **Order Entry** to print the **AVS**.

Resolve these issues before printing

Discharge order reconciliation is not complete for this visit.

Multiple providers have added or changed orders that haven't yet been reconciled. Most recent: Sw, Mat, 2 hours ago. Reconciliation was last completed Jul 13, 2021.

There is an active Covid Vaccine on the MAR. To print AVS complete the administration, by clicking this line, or Cancel the Order

This patient has not received the final full NIHSS assessment prior to discharge. Complete and document the full NIHSS before discharging

AVS-Discharge Instructions (For Patient) Selected to print

AVS AND DISCHARGE INSTRUCTIONS

Hanna Magview Date of birth: 9/15/1987 CSN: 2003010314552
HMH ALKEK 7 713-441-3072 3/11/2021 - 8/5/2021 Kidney disease due to high blood pressure

HOUSTON Methodist LEADING MEDICINE



For Floating Employees and Managers of Floaters Needing Epic Access

Floater Fast Track Courses

If an employee is floating to another department to help with COVID-19, here are the steps to take to secure additional Epic access.

For Managers (either the floating employee's manager or the department manager where the employee will work):

- Complete this [request form](#) as soon as you know someone will need Epic access.
- If you have multiple floating employees, attach a spreadsheet with all required information.
- Submit the form(s) to the [IT Help Desk](#) with **COVID-19 Epic Floater Access Request** as the subject line.

For Employees:

- Complete and pass the required online or WebEx training.
- Click [here](#) for course information.
- **Note:** If you currently have view-only Epic access and are floating to a new role, you must complete an **Epic New Hire** training course. It is not sufficient to take a floater fast track course. Epic access will be granted after form submission and training are complete.

Important Note:

Nurses and clinicians in the following areas have already received expanded access for ED, ICU and Inpatient Med/Surg tools in Epic.

- Anesthesiologists (IP only)
- Cardiology Nurses
- ED Nurses and Managers
- Midlevels, including PAs, NPs and CRNAs
- Inpatient Nurses (ICU and Med/Surg)
- OB, L&D, Nursery and Postpartum Nurses
- Oncology Nurses
- OR and Periop Nurses
- PCAs (access for ED if not already in IP)
- Radiology Nurses
- UAAs

News for Clinicians

For HMH Nurses

Register Now for Rescheduled IV Pump Integration Training Starting Sept. 13

Launch Rescheduled to Start Nov. 1

The HMH launch of IV pump integration with Epic has been rescheduled for **Monday, Nov. 1 through Tuesday, Nov. 9**. To prepare, nurses have been assigned training in LMS but must register for classroom training as soon as possible to reserve a seat. Classroom training is **Sept. 13 to Oct. 29**.

To register, search LMS for your appropriate **Epic IV Pump Integration** training course and select a session. Classroom size is limited, and each course is two hours.

Note: Due to the launch date change, August classes were canceled. If you have already registered for one of these sessions, please select a new one in LMS.

- **Critical Care/ICU Departments** – Course ID 1594004
- **Emergency Department** – Course ID 158905
- **Infusion Therapy** – Course ID 1589057
- **OB Departments** – Course ID 1594003
- **All Other Departments** – Course ID 1589055



Revised IV Pump Launch Schedule:

- **Mon, Nov. 1** – ICU, Transplants
- **Tue, Nov. 2** – Infusion therapy (OPC 21, WP 11, WT 15 BMT)
- **Thu, Nov. 4** – Med/Surg, Women's Services (Antepartum, L&D, NICU, OB ED)

For more information or assistance with class registration, contact **Connie Lauw** (cmlauw@houstonmethodist.org) or **Epic Training** (epictraining@houstonmethodist.org). For additional details, visit it.houstonmethodist.org/ivpump.

- **Tue, Nov. 9** – All others (Cath Lab, Endoscopy, ED/ECC, Radiology)

For All Vocera Users

Vocera Badge Tips

Using Group Communications

Here are a few quick tips to make sure your hands-free Vocera badge is working for you.

Sometimes it's useful to start two-way communications with a group instead of just one person. You can easily do this for urgent conversations, as well as usual communications.



Two-way communications with specific groups

- To a specific group: Say, "Broadcast to [group name]."
- Urgent communication to a specific group: Say, "Urgently broadcast to [group name]."

For more information and tip sheets, visit it.houstonmethodist.org/vocera.

For HMB Nurses, PCAs, Techs, RTs, Phlebotomists and Lab Staff

HMB Barcode Specimen Scanning: We Want Your Feedback

Barcode Specimen Scanning launched last month for HMB nurses, PCAs, techs, respiratory therapists, phlebotomists and lab staff, and we need your feedback.

Please take a minute to complete the survey using this [link](#) or the QR code on the right. Your input will be used to help improve the tool and processes going forward. All responses are completely anonymous.

For more information and tip sheets, visit it.houstonmethodist.org/specimenscanning.

Planned Downtimes or Maintenances

If you experience issues during a planned maintenance, including missing computer icons or shared drives, please be patient and restart your computer. To ensure minimal impact, save your work often, before and during any planned maintenance.

Thursday, Aug. 19, 11:55 p.m. –

Friday, Aug. 20, 5 a.m.

LaborWorkx

LaborWorkx won't be available during this time. Be sure to print any required items. For questions, contact HR Hub at 832.667.6211 or HRHub@HoustonMethodist.org. Note: Badge Readers will be available, but not Quick Badge and Mobile app.

Thursday, Aug. 19, 10 p.m. – midnight

Tuesday, Aug. 24, 10 p.m. – midnight

QSight

Be prepared for intermittent or no access. Follow your department's standard downtime procedures.

LMS

Saturday, Aug. 21, 11 p.m. –

Sunday, Aug. 22, 6 a.m.

LMS won't be available due to maintenance.

Tuesday, Aug. 24, 10 p.m. – midnight

GE PACS

GE PACS will experience a brief downtime for system maintenance, causing intermittent delays in images sent to GE PACS and viewing in Epic.

This downtime is laying the groundwork for future GE PACS upgrades (phase 2) and transitioning all GE PACS users to GE Universal Viewer (UV) (phase 3).

Tuesday, Aug. 31, 3 – 4 a.m.

PerfectServe

PerfectServe's Care Team and Practitioner apps (mobile and web-based) will experience a brief downtime for system maintenance.

During this outage, you may be dropped from voice calls and will need to reconnect.

Reminders

You can see previous issues of *IT Matters* and more at it.houstonmethodist.org.

For All Providers

New Illumicare Smart Ribbon Resources App

Effective Now

For Everyone

Help a Loved One Request MyChart Proxy Access

For All Inpatient Physicians and APPs

New BPA When Patient Expresses Interest in COVID-19 Vaccine

For All Providers and Clinicians Placing Mechanical Ventilation Orders

Mechanical Ventilation Order Update

For Inpatient Providers, Radiologists and MRI Staff

Electronic Approval for MRI Unconscious Patients

For Revenue Cycle

New Microsoft Teams Group: HM-Epic for Revenue Cycle

Ways to Reach IT

IT Help Desk Self Service

IT Help Desk: 832.667.5600

Physician Help Desk: 832.667.5555

helpdesk@houstonmethodist.org

it.houstonmethodist.org



INFORMATION
TECHNOLOGY



For Everyone-Everyone

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