
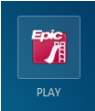


EPIC TRAINING

Accessing the Epic Playground



Remote Access or Personal Computer




1. Access the **Houston Methodist Apps Center**: <https://apps.houstonmethodist.org/>.
2. Log in with your Houston Methodist **User name** and **Password**.
3. Click the + sign.
4. Select **All Apps**, locate **Epic-PLAY** and select it. 
5. Click **Epic-PLAY** icon to access. 

NOTE: These steps add **Epic-PLAY** to your **Apps Center** page but not to the desktop of your computer. You must always log in to the **Apps Center** to access **Epic-PLAY** on a personal computer or remotely.

Houston Methodist Computer: Logged in as Yourself or Shared Workstation

1. Click on the **up arrow** in the system tray (*next to the time*).



2. *Double-click* on the **Citrix** icon .
3. On the **Citrix Receiver** screen, click the + sign.
4. Select **All Applications**, locate **Epic-PLAY** and select it. 
5. Exit **Citrix Receiver**. **Epic-PLAY** should now appear as a shortcut on the desktop. *Double-click* on **Epic-PLAY** to access. 

NOTE: From this point forward, you can simply *double-click* on **Epic-PLAY** from the desktop for quick access.

Getting Started in the Playground

- You can't use your Houston Methodist network ID and password to log in to **Epic-PLAY**.
- Actions taken while practicing (i.e., placing orders, documenting) are erased nightly so the environment is clean for practicing the next day.
- Locate your job role and corresponding **PLAY User ID** and **Password** on the pages that follow. To log in to **Epic-PLAY**.

Generic Playground User IDs and Passwords

Role	User ID	Password
AMBULATORY-SPECIFIC ROLES		
Clinic Support Staff	nurse20	train
Urologist	intmd109 (choose a urology login dept.)	train
Primary Care Provider	intmd109	train
Endocrinologist	intmd109 (choose an endo. login dept.)	train
Ophthalmologist	oph10	train
Orthopedist	ortho10	
Front Desk	cadsched24	train
Referrals	cadref24	train
Template Builder	cadtemp24	train
Clinic Manager	mgr01	train

RESEARCH ROLES		
Research Biller	rshbiller00	train
Research Coordinator	intrc100	train

INPATIENT ROLES		
Admit-Discharge-Transfer (ADT)		
Patient Access	adtpa	epic
Admission Supervisor	adtadsp	epic
Financial Counselor	adtfc	epic
Auth/Cert	adtfc	epic
Bed Planning	adtbedpl	epic
Transport Manager	adttrnmgr	epic
EVS Manager	adtevs	epic
Transfer Center	adtbedpl	epic
Information Services	adtinfo	epic
Anesthesia		
Anesthesiologist/CRNA	ane01	train
Cardiology (Cupid)		
Cath Lab Nurse/ Invasive Prep Recovery Nurse	cvrn01	train
Registry Abstractor	cvabs01	train
Invasive Charge Entry	cvinvce01	train
Non-Invasive Scheduler	fd01	train
Non-Invasive Nurse	cvnirn01	train
Non-Invasive Technologist	cvtech01	train

Role	User ID	Password
Manager	cvinvmgr01	train
Invasive Scheduler	cvschd01	train
Emergency Department (ASAP)		
ED Nurse	edrn01	train
ED Physician	emer01	train
ED Tech	edtech01	train
ED Unit Secretary	edclerk01	train
ED Charge Reviewer	edrn01	train
ED Manager	edmgr01	train
Hospital Billing		
HB Biller	hbbiller00	epic
HB Biller Manager	hbmgr00	epic
HB APC Biller	hbapcbiller00	epic
HB CDM Coordinator	hbcdm00	epic
HB Institutional Account Analyst	hbclientbiller00	epic
HB Nurse Auditor	hbnurseauditor00	epic
HB Claims Manager	hbclaimsmgr00	epic
HB Follow-Up Representative	hbinsurancefol00	epic
HB Follow-Up Manager	hbinsurancefolmgr00	epic
Inpatient Provider		
Cardiologist (Invasive)	cvinv01	train
Cardiologist (Non-Invasive)	cvni01	train
Gastroenterologist	gj10	train
Intensivist	icu10	train
Internal Med/Hospitalist	im10	train
LTAC PMR	pmr10	train
Neonatologist	nicu10	train
Nephrologist	neph10	train
Neurologist	neuro10	train
Orthopedic Surgeon	ortho10	train
Psychology	beh10	train
Pulmonary	pul10	train
Resident	im10	epic
Surgeon	sur10	train
Inpatient Clinical Staff		
Med/Surg, Rehab, SNF Nurse	iprn00	train
ICU Nurse	iprn00	train
Psych Nurse	iprn00	train
Student Nurse	iprn00	train
Wound Ostomy Nurse	wocn00	train
PICC Nurse	picc00	train
Dialysis Nurse	dialysis00	train
PCA Level I, II, & III	pca00	train
Mental Health Tech	mht00	train
Unit Secretary	us00	train
MDS Coordinator	mds00	train

Role	User ID	Password	
Cardiac Rehab	cardrehab00	train	
Pulmonary Rehab	pulrehab00	train	
Resp Therapy	resp00	train	
PT	pt00	train	
OT	ot00	train	
SLP (Speech)	slp00	train	
EEG Tech	eeg00	train	
Apheresis Nurse	aprn00	train	
Apheresis Tech	aptech00	train	
Case Manager	cm00	train	
Utilization Reviewer	ur00	train	
Social Worker	sw00	train	
Quality	qual00	train	
Infection Control	icp00	train	
Dietician	iprd00	train	
Diabetes Nurse Educator	dmedu00	train	
Spiritual Care	sc00	train	
Acute Pain Management	apms00	train	
Radiation Oncology	radonc00	train	
Radiation Oncology Tech	radonct00	train	
Transplant Coordinator	txpcoord00	train	
Transplant Coord Assistant	txpast00	train	
Transplant Social Worker	txpsw00	train	
Transplant Dietician	txpdiet00	train	
Transplant Dialysis Liaison	txpd100	train	
Transplant Intake Coordinator	txpint00	train	
Bioethics	bioethics00	train	
Obstetrics/Labor and Delivery (Stork)			
OB Nurse	obiprn00	train	Dept: HMWB Labor Delivery
Post-Partum/Nursery/NICU Nurse	obiprn00	train	Dept: HMWB Nursery
OB MD	obgyn00	train	
Lactation Nurse	obiprn00	train	
OB Unit Clerk	obuc00	train	
OB PCA	obpcao00	train	
Oncology (Beacon)			
Oncologist	medocn00	train	
OP Oncology RN (OPC 21)	opinf00	train	
OP Oncology RN (OPC 24)	opinf00	train	
OP Oncology RN (WP 11)	opinf00	train	
Oncology Pharmacist	ipharm00	train	
IP Oncology RN	ipinf00	train	
OR (OpTime)			
Intra-Op Nurse	circ00	train	
Pre-Op/Phase II Nurse	pre00	train	
PACU Nurse	pacu00	train	
Surgery Scheduler	orsched00	train	

Role	User ID	Password
Preference Card Builder	pcb00	train
PAT Nurse	pat00	train
Charge Poster	post00	Train
Charge Nurse	charge00	Train
Endo Nurse	endo00	Train
Pharmacy (Willow)		
Pharmacist	ipharm00	train
Pharmacy Technician	irxtech00	train
Pharmacy Manager	ipharmmgt00	train
Professional Billing (Resolute)		
Charge Capture Supervisor	pbchgsup00	epic
Charge Entry User	pbcoder00	epic
Claim Reviewer	pbclaimreviewer00	epic
Credit Analyst	pbcredit00	epic
Coder	pbcoder01	epic
Payment Poster	pbrmt00	epic
Payment Poster Supervisor	pbpps00	epic
Front-End Biller	pbfrontdesk00	epic
PB AR Rep	pbrmt01	epic
Research Biller	researchbiller00	epic
Claims Supervisor	pbclaimssup00	epic
Insurance Follow-Up Rep	pbinsurancefol00	epic
Insurance Follow-Up Supervisor	pbinsurancefolsup00	epic
Radiology (Radiant)		
Radiology Tech	CT - ristech01 MRI - ristechmri01 XR - ristechxr01 US - ristechus01 NM - ristechnm01	train
Radiology Nurse	irrn01	train
Radiologist	ir01	train
Mammo Tech	bitech01	train
Mammo Radiologist	bir01	train
Radiology Manager	rismgr01	train
Single Billing Office (SBO)		
Customer Service Representative	sbocs00	epic
Customer Service Manager	sbocsmgr00	epic
Payment Poster	sbopaypost00	epic
Payment Poster Manager	sbopaypostmgr00	epic
Self-Pay Follow-Up Representative	sboselfpayfol00	epic
Self-Pay Follow-Up Manager	sboselfpayfolmgr00	epic

Questions? Contact us at epictraining@houstonmethodist.org

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