

ADDING NEW WORDS

- Click the white flame on the DragonBar
- Select Manage Vocabulary
- Click the plus sign
- Enter the new word
- Click the microphone icon and dictate the pronunciation
- Click Confirm

TRAINING WORDS

- Click the white flame on the DragonBar
- Select Manage Vocabulary
- Locate the word that needs to be trained
- Click on the word then click Train
- Click the microphone icon and dictate the word as you pronounce it

CORRECTING WORDS

- Train words while dictating
- Say **Select** followed by the word you want to correct
- Once the incorrect word is selected say **Train Word**
- Type the correctly spelled word in the box
- Click the microphone icon and dictate the word as you pronounce it

Reminder: Do not push the Red button on the handheld microphone when training words.

COMMON COMMANDS

- **New Line**
- **New Paragraph**
- **Delete That/ Scratch That** (Deletes the last dictated phrase)
- **Undo That** (Executes Ctrl+Z to undo the last action)
- **Select** [word]
- **Select** [word] **through** [word]
- **Open Quote**
- **Close Quote**
- **Open Parenthesis**
- **Close Parenthesis**
- **Cap** (Example)
- **All Caps** (EXAMPLE)
- **Number One** (#1)
- **One** (1)

IMPORTANT REMINDERS

- Before dictation begins, the cursor should be blinking in the window where you want text to appear
- The microphone should be approximately 1-3 inches away from the mouth
- Correcting misrecognized words will increase recognition accuracy
- Turn off the microphone when dictation is complete



CVICU Dragon Tips

ORDER COMMANDS:

- Order Abdomen Pelvis
- Order Abdominal X Ray
- Order ABG
- Order Blood Culture
- Order BMP
- Order CBC
- Order Chest X Ray
- Order CT Head without Contrast
- Order CTP Protocol
- Order Dobutamine IV Infusion
- Order Echo
- Order EKG
- Order Epinephrine
- Order INR
- Order Lactic Acid
- Order Magnesium
- Order Magnesium Level
- Order Milrinone
- Order Neo-Syneprine
- Order Norepinephrine
- Order PTT
- Order Respiratory Culture
- Order RPP
- Order Troponin
- Order Urine Culture
- Order Vasopressin

PROBLEM LIST COMMANDS:

- Insert Acute Post Op Pulmonary Insufficiency
- Insert Post Op Anemia
- Insert Post Op Pain

CHARGE CAPTURE COMMANDS:

- Insert Critical Care Charge
- Critical Care Charge
- Insert Critical Care Additional Charge
- Critical Care Additional Charge
- VV ECMO Initial
- Insert VV ECMO Initial
- VA ECMO Initial
- Insert VA ECMO Initial
- VV ECMO Daily
- Insert VV ECMO Daily
- VA ECMO Daily
- Insert VA ECMO Daily

NOTE COMMANDS:

- New Note
- Click New Note
- Insert Attestation
- Insert Critical Care
- Insert Consult Note
- Insert Daily Progress Note
- Insert Post Op Note
- Open Progress Note
- Open Procedure Note

NAVIGATION COMMANDS:

- Go to Administer Vaccine
- Go to Allergies
- Go to BPA
- Go to Charges
- Go to Chart Review
- Go to Chief Complaint
- Go to Diagnoses
- Go to Enter Edit Results
- Go to Follow Up
- Go to Health Maintenance

NAVIGATION COMMANDS CONT.:

- Go to History
- Go to Immunizations
- Go to Level of Service
- Go to Notes
- Go to Orders
- Go to Patient Instructions
- Go to Problem List
- Go to Results Review
- Go to Summary
- Go to Notes
- Go to Visit Diagnoses
- Go to Vitals
- Print AVS
- Sign Visit
- Exit Hyperspace
- Secure Hyperspace
- Log Out

CUSTOM COMMANDS: