

## ADDING NEW WORDS

- Click the white flame on the DragonBar
- Select Manage Vocabulary
- Click the plus sign
- Enter the new word
- Click the microphone icon and dictate the pronunciation
- Click Confirm

## TRAINING WORDS

- Click the white flame on the DragonBar
- Select Manage Vocabulary
- Locate the word that needs to be trained
- Click on the word then click Train
- Click the microphone icon and dictate the word as you pronounce it

## CORRECTING WORDS

- Train words while dictating
- Say **Select** followed by the word you want to correct
- Once the incorrect word is selected say **Train Word**
- Type the correctly spelled word in the box
- Click the microphone icon and dictate the word as you pronounce it

Reminder: Do not push the Red button on the handheld microphone when training words.

## COMMON COMMANDS

- **New Line**
- **New Paragraph**
- **Delete That/ Scratch That** (Deletes the last dictated phrase)
- **Undo That** (Executes Ctrl+Z to undo the last action)
- **Select** [word]
- **Select** [word] **through** [word]
- **Open Quote**
- **Close Quote**
- **Open Parenthesis**
- **Close Parenthesis**
- **Cap** (Example)
- **All Caps** (EXAMPLE)
- **Number One** (#1)
- **One** (1)

## IMPORTANT REMINDERS

- Before dictation begins, the cursor should be blinking in the window where you want text to appear
- The microphone should be approximately 1-3 inches away from the mouth
- Correcting misrecognized words will increase recognition accuracy
- Turn off the microphone when dictation is complete



## ASAP Dragon Tips

## **ORDER SET COMMANDS:**

- Admission Module Order Set
- ED Admission Module
- Insert Admission Module Order Set
- Advanced Abdominal Pain Order Set
- Advanced Flank Pain Order Set
- ED Advanced Abdominal Pain
- ED Advanced Flank Pain
- Insert Advanced Abdominal Pain Order Set
- Insert Advanced Flank Pain Order Set
- Advanced Allergic Reaction Order Set
- Advanced Anaphylaxis Order Set
- ED Advanced Allergic Reaction
- ED Advanced Anaphylaxis
- Insert Advanced Allergic Reaction Order Set
- Insert Advanced Anaphylaxis Order Set
- Advanced Altered Mental Status Order Set
- Advanced AMS Order Set
- ED Advanced Altered Mental Status
- ED Advanced AMS
- Insert Advanced Altered Mental Status Order Set
- Insert Advanced AMS Order Set
- Advanced Bites Order Set
- Advanced Extremity Pain Order Set
- Advanced Trauma Order Set
- ED Advanced Bites
- ED Advanced Extremity Pain
- ED Advanced Trauma
- Insert Advanced Bites Order Set
- Insert Advanced Extremity Pain Order Set
- Insert Advanced Trauma Order Set
- Advanced Chest Pain Order Set
- Advanced Dyspnea Order Set
- Advanced Syncope Order Set
- ED Advanced Chest Pain
- ED Advanced Dyspnea
- ED Advanced Syncope
- Insert Advanced Chest Pain Order Set
- Insert Advanced Dyspnea Order Set

## **ORDER SET COMMANDS CONT.:**

- Insert Advanced Syncope Order Set
- Advanced Female GU Order Set
- Advanced Female UTI Order Set
- Advanced Pregnancy Order Set
- ED Advanced Female GU
- ED Advanced Female UTI
- ED Advanced Pregnancy
- Insert Advanced Female GU Order Set
- Insert Advanced Female UTI Order Set
- Insert Advanced Pregnancy Order Set
- Advanced GI Beed Order Set
- ED Advanced GI Bleed
- Insert Advanced GI Beed Order Set
- Advanced Headache Order Set
- ED Advanced Headache
- Insert Advanced Headache Order Set
- Advanced Psych Order Set
- ED Advanced Psych
- Insert Advanced Psych Order Set
- Advanced Sickle Cell Crisis Order Set
- ED Advanced Sickle Cell Crisis
- Insert Advanced Sickle Cell Crisis Order Set
- Baytown Sepsis Order Set
- Insert Baytown Sepsis
- Insert Baytown Sepsis Order Set
- Insert Main Sepsis
- Insert Main Sepsis Order Set
- Insert Sugar Land Sepsis
- Insert Sugar Land Sepsis Order Set
- Main Sepsis Order Set
- Sugar Land Sepsis Order Set
- Clear Lake Sepsis Order Set
- Insert Clear Lake Sepsis
- Insert Clear Lake Sepsis Order Set
- Insert Saint Catherine's Sepsis
- Insert Saint Catherine's Sepsis Order Set
- Insert Saint John's Sepsis
- Insert Saint John's Sepsis Order Set
- Insert West Houston Sepsis

## **ORDER SET COMMANDS CONT.:**

- Insert West Houston Sepsis Order Set
- Saint Catherine's Sepsis Order Set
- Saint John's Sepsis Order Set
- West Houston Sepsis Order Set
- Insert DKA Order Set
- DKA Order Set
- ED Advanced CVA
- ED Advanced ICH
- ED Advanced TIA
- Insert ED Advanced CVA
- Insert ED Advanced ICH
- Insert ED Advanced TIA
- Insert Willowbrook Sepsis
- Insert Willowbrook Sepsis Order Set
- Insert Woodlands Sepsis
- Insert Woodlands Sepsis Order Set
- Willowbrook Sepsis Order Set
- Woodlands Sepsis Order Set

## **NOTE COMMANDS:**

- Click Share
- Refresh Note
- Sign Note

## **SMARTPHRASE COMMANDS:**

- Insert Heart Score

## **CUSTOM COMMANDS:**