

Electronically Prescribe Controlled Substances Mobile Devices



Audience: All E-Prescribing Providers

To e-prescribe controlled substances in Epic, you must first install the **SecureAuth Authenticate** app on your smartphone. This app is required as a secondary form of authentication when e-prescribing controlled substances to confirm you're the authorizing provider.

Get Started:

- Download the **SecureAuth Authenticate** app from the [Apps Store](#) for iOS or [GooglePlay](#) for Android.

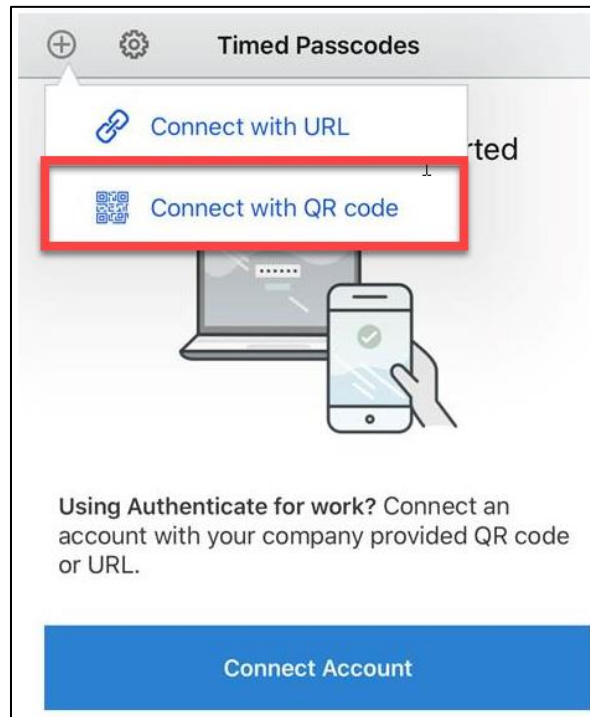
Setup

- From your computer, log on to: <https://auth.houstonmethodist.org/secureauth85/>.
- Enter your Username (Houston Methodist network ID) and password.
 - The **Setup Multi-Factor Authentication** window will open.
- Keep this page open, then return to your mobile device to continue the process.

The screenshot shows the 'Setup Multi-Factor Authentication' page from Houston Methodist. The page is titled 'HOUSTON Methodist LEADING MEDICINE' at the top. The main heading is 'Setup Multi-Factor Authentication'. Below this, there are three numbered steps: 1. Install, 2. Scan, and 3. Confirm. Step 1 includes instructions to download the SecureAuth Authenticate mobile app from the App Store or Google Play, with corresponding logos. Step 2 shows a QR code to be scanned with a mobile device camera. Step 3 shows a text input field for a verification code and an 'Enable' button. At the bottom left, there is a 'Restart Login' link.

Electronically Prescribe Controlled Substances Mobile Devices

- From your mobile device, open the **SecureAuth** app, then click **Connect Account** and select **Connect with QR Code**.




- Enter the **Verification Code** displayed on your mobile device.
- Click **Enable**.
 - The **Setup Complete** window will open.



Electronically Prescribe Controlled Substances Mobile Devices



E-Prescribing Controlled Substances in Epic

1. Within Epic, enter the orders you want to e-prescribe. **Sign** the orders. The **Review of Controlled Medications for E-Prescribing** window appears, requiring you to review controlled substance orders before signing.
2. Select your DEA Number.
 - If you have one DEA number, it appears automatically.
 - If you have more than one DEA number, click the number you need to use for this order, or click  and select the appropriate number.
3. Select the **Reviewed** check box for each order that appears. **Note:** The order name will appear in bold once you've reviewed it.
4. Click **Sign**.

Review of Controlled Medications for E-Prescribing

Ordered On: 10/7/2020

Review Instructions

Reviewing the specific details, including provider and patient information, of each controlled medication order is required by the DEA. After confirming all data is accurate and complete, mark each medication as Reviewed to indicate that the prescription is ready for signing.

Provider: [Redacted]

DEA Number: [Redacted]

Reviewed	Schedule III Medication	Strength	Form	Sig	Dispense-Refill
<input checked="" type="checkbox"/>	acetaminophen 300 mg-codeine 30 mg tablet	300-30 mg	tablet	Take 1 tablet by mouth every 4 (four) hours as needed for moderate pain for up to 30 days .acute pain.	Disp-30 tablet, R-0

Signing Controlled Substances

By completing the two-factor authentication protocol at this time, you are legally signing the prescription(s) and authorizing the transmission of the above information to the pharmacy for dispensing. The two-factor authentication protocol may only be completed by the practitioner whose name and DEA registration number appear above.



If you need to change the order details or remove an order, click **Cancel** to return to Order Entry.

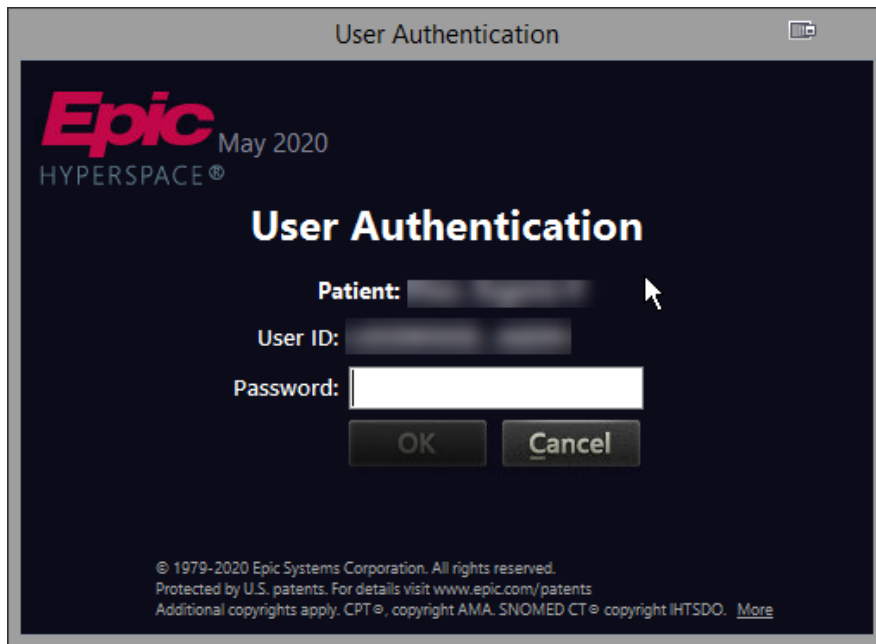
Electronically Prescribe Controlled Substances Mobile Devices




Secondary Authentication via SecureAuth Authenticate App

To finish signing your orders, including any non-controlled medication or procedure orders you placed, you must complete a secondary authentication process.

1. From the **User Authentication** window, enter your **Epic Password** (your Houston Methodist network password) and click **OK** to receive a push notification on your mobile device.



2. From the **SecureAuth** mobile app, tap Approve this request.



You have two minutes from the time you receive the push notification to approve or deny the authentication request. If authentication is not completed within two minutes, the request will time out and you'll be required to complete the sign/review process in Epic again.