



## Trending in IT

For Everyone

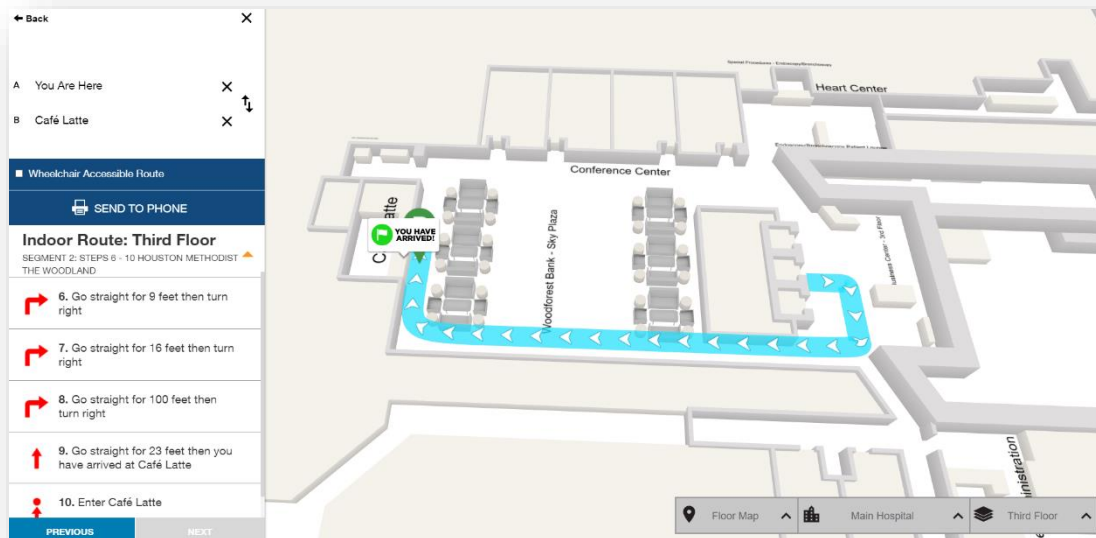
### New Mapping Software Coming to HM Kiosks

*Launches at HMTW on Monday, Oct. 19*

To help our patients and employees find their way, the navigation kiosks at each hospital will get new mapping software. Kiosks provide step-by-step directions to key points in our hospitals. New features include 3D images, wheelchair accessible route options, the ability to send directions straight to your phone and more.



The rollout begins at HMTW on **Monday, Oct. 19** and continues at every campus over the next few months.



For Impacted Users

### Password Protect Your Webex Meetings

Approximately 20,000 HM Webex meetings scheduled prior to Sept. 3 need to be updated with an embedded password to add an extra layer of security to protect our data. Emails were sent last week to impacted meeting organizers.

If you received the email or want to double check that your meetings are secure, follow [these instructions](#) to include a password for any upcoming meetings **scheduled prior to Sept. 3.**

## Launch Alerts

For HMTW Nurses, PCAs, EMTs, ED Techs and Lab Staff

## Specimen Scanning Successfully Launched at HMTW

Specimen Scanning launched at HMTW on **Tuesday, Oct. 6**. Nearly 150 wireless lab label printers were installed for the launch, and over 1,300 specimens were scanned in just the first two days.

“Thank you to the team,” said Kerrie Guerrero, DNP, MBA, RN, NE-BC, vice president/chief nursing officer for HMTW. “Morning lab draws went extremely well and the staff are excited with the go-live! I appreciate all of the hard work over the past few weeks to get HMTW ready for go-live!”

This new tool reduces the risk of specimen labeling errors, improving patient safety. Increased accuracy helps reduce lab processing turnaround times, so providers can make patient care decisions sooner than previously possible. This will launch systemwide in the upcoming months.

If you are part of this launch and need help with Specimen Scanning workflows, click [here](#) for more information and easy-to-follow **Quick Start Guides** or contact your unit’s super users.

For HMWB Providers and Pharmacy Staff in Select Clinics

## Meds to Beds Coming to HMWB

On **Monday, Oct. 12**, HMWB will launch a new service – Meds to Beds – that will dispense and deliver discharge prescriptions to the patient’s bedside.

This provides a convenient choice for our patients. It ensures our patients have their prescribed medications before they leave the hospital. Plus, they won’t need to go to a pharmacy to get medications they’ll need at home. This is one more example of seamless care for our patients.

On **Monday, Oct. 5**, specialty pharmacy launched at HMWB for the Oncology Hematology, Cancer Center, OB/GYN, Infusion Center and Interventional Radiology clinics allowing us to fill specialty medication prescriptions on-site for our patients.

For more information, visit [it.houstonmethodist.org/specialtypharmacy](http://it.houstonmethodist.org/specialtypharmacy).

For All Lab Staff, Providers and Nurses

## Ensure Procedures for Blood Products Transfusions

*Launches Monday, Oct. 12*

On **Monday, Oct. 12**, enhanced procedures for blood product transfusions go into effect, improving patient safety.

To streamline our patient care process, lab staff must update patients’ medical history to meet new type and screen requirements and contact nurses, as needed. Providers are also encouraged to proactively review patients’ histories and order blood type and screens, as needed.

Click [here](#) for training details and information for physicians, laboratory and nursing.

For All Physical Therapists, Occupational Therapists and Speech Language Pathologists (Except HMSL)

## Rover Training Required by Thursday, Oct. 29

*Launch on Monday, Nov. 2*

Rover, a simplified version of Epic on a smartphone, will launch systemwide (except HMSL) on **Monday, Nov. 2** for all PT/OT/SLP. Rover allows you to perform several functions on the go, including flowsheet documentation, LDA, bar-coded medication administration and wound care photos.

If this impacts you, required training has been assigned to you in LMS, or you can search for **Rover Virtual Training for Therapy Staff – course #1585007**. Be sure to complete this training by **Thursday, Oct. 29**.

For more information, visit [it.houstonmethodist.org/rover](http://it.houstonmethodist.org/rover).

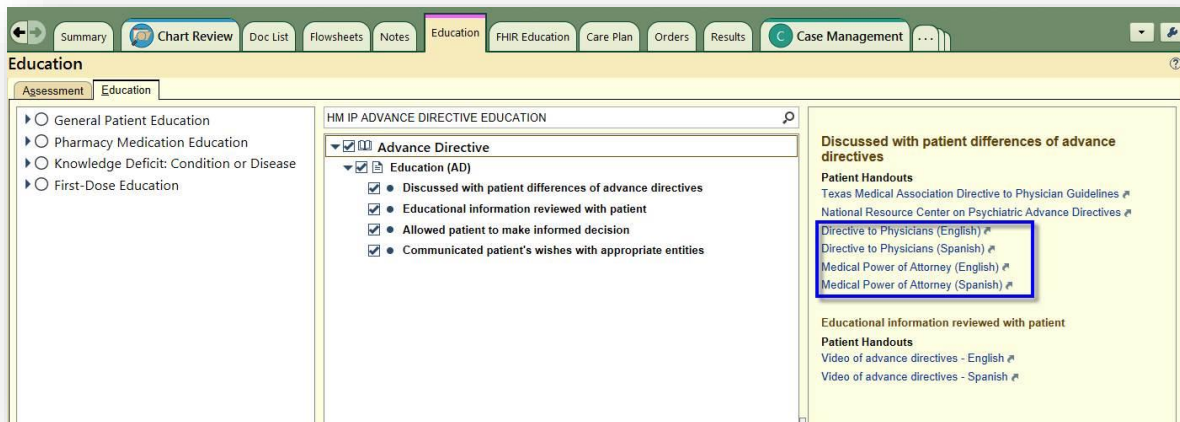
## For All Microsoft Office 2013 Users Systemwide Upgrade to MS Office Pro Plus

All computers systemwide will be updated to **Microsoft Office Pro Plus** through **Oct. 16**. To date, over 5,000 computers have been upgraded. If your computer is impacted, you'll receive an email before the change with instructions.

## Epic Updates & Changes

### For All Nurses, Social Workers and Chaplains Advance Directives Forms Moved to Epic

To reduce the length of the **Patient Guide**, **Advance Directive** forms are now located under **Education (AD)** in Epic. You can print the documents by clicking on the links under **Patient Handouts** – as highlighted in the image below.



### For PACU Nursing Staff New PACU Delays Section Added to Discharge Navigators

To improve documentation of reasons for discharge delays in Post-Anesthesia Care Units (PACU), a **PACU Delays** section was added to the **PACU Discharge to Floor** and **PACU Discharge** navigators. PACU nurses can select from a list of patient discharge delay options.

### For Radiology and Scheduling Staff New Questionnaire – Imaging Fluro Colo Exams Effective Tuesday, Oct. 13

To ensure proper scheduling and necessary communications are shared with a patient coming in for colon exams, the following five exams will trigger a new questionnaire.

IMG757 FL COLON BARIUM ENEMA  
IMG2712 FL COLON GASTROGRAFIN WATER SOLUBLE ENEMA  
IMG2021 FL COLON THERAPY INTUSS  
IMG758 FL COLON WITH AIR CONTRAST  
IMG2022 FL DEFECOGRAPHY

For All Providers, Nurses and Pharmacists

## Standard Administration Time for Mealtime Frequency is Changing

*Effective Wednesday, Oct. 14*

Standard administration times for mealtime frequencies will change on **Wednesday, Oct. 14**. The new times will be visible in the **Order Composer** for providers, **Order Verification** for pharmacists and in the **MAR** for nurses. The new administration times will help reduce issues with insulin administration which may result in hypo or hyperglycemic episodes.

If a dose of a medication needs to take place **before breakfast**, the standard administration time will move from 6:30 a.m. to 8 a.m. If a medication needs to take place **with breakfast**, the time will move from 8 a.m. to 8:30 a.m.

For All Providers and Pharmacists


## Enoxaparin (Lovenox) for VTE Prophylaxis Order Set

*Effective Wednesday, Oct. 14*

On **Wednesday, Oct. 14**, a new order set will be released in Epic for placing **enoxaparin** orders for VTE prophylaxis. Epic will provide dose defaults based on the **Creatinine Clearance** (CrCl) selected, as well as the patient's weight. This change aligns with previous recommendations for dosing of **enoxaparin** in patients that are overweight or obese, to help reduce in-hospital venous thromboembolism. Standalone orders for **enoxaparin** will also be removed from **Epic Facility Lists**.

For patients with CrCl GREATER than or EQUAL to 30mL/min, **enoxaparin** orders will apply the following recommended doses by weight:

| Weight                         | Dose                           |
|--------------------------------|--------------------------------|
| LESS THAN 100kg                | enoxaparin 40mg daily          |
| 100 to 139kg                   | enoxaparin 30mg every 12 hours |
| GREATER THAN or EQUAL to 140kg | enoxaparin 40mg every 12 hours |



**Epic Learning Home**  
**Simply a Click Away**

*Press F1 on your keyboard for tip sheets, exercise booklets, news and more!*

## Planned Downtimes and Maintenance

For HMW

### IT System Maintenance – Keep Your Devices On

*HMW: Tuesday, Oct. 13, 5 p.m. – Wednesday, Oct. 14, 4 a.m.*

IT system maintenance will take place for HMW (except MOB 1 and 2) on **Tuesday, Oct. 13, 5 p.m. – Wednesday, Oct. 14, 4 a.m.** Everyone will lose network connection to all business systems and medical devices **for about three minutes** during this timeframe, but devices should reconnect automatically. If your devices don't reconnect, please reboot.

This interruption includes systems and devices like Vocera badges, Zebra smartphones with Rover, pneumatic tubes, air conditioning, MRIs, CTs, laptops, WOWs, desktops, printers and more.

#### To prepare

- Keep your systems and devices turned on and online.
- Save your work often between 5 p.m. Tuesday and 4 a.m. Wednesday.

For issues, contact the IT Help Desk.

|                            |  |
|----------------------------|--|
| LMS                        | <p><b>Saturday, Oct. 10, 11 p.m. – Sunday, Oct. 11, 6 a.m.</b></p> <p>LMS will not be available due to maintenance.</p>  |
| Rotham (Graphs and Scores) | <p><b>Monday, Oct. 12, 10 p.m. – 10:30 p.m.</b></p>  |
| QSight                     | <p><b>Tuesday, Oct. 13, 10 p.m. – midnight</b></p> <p>You may experience intermittent or no access. Follow your department's standard downtime procedures.</p>   |
| LaborWorkx                 | <p><b>Thursday, Oct. 15, 11:55 p.m. – Friday, Oct. 16, 5 a.m.</b></p> <p>LaborWorkx will be unavailable during this time period. Be sure to print any required work/schedule-related items before the downtime. If you have any problems, contact LaborWorkx Support at 832-667-5959 or <a href="mailto:LaborWorkx@HoustonMethodist.org">LaborWorkx@HoustonMethodist.org</a> or the IT Help Desk.</p> <p>Note: Badge Readers will be available during this time, but Quick Badge will not.</p> |

## Reminders

You can see previous issues of *IT Matters* and more at [it.houstonmethodist.org](http://it.houstonmethodist.org).

For Everyone

### Microsoft Insights – What Does it Say About You?

For All Inpatient Nursing (Except HMSL)

### IV Fluid Intake Doesn't Automatically Document in Epic

For HMSL Inpatient Nursing Only

### IV Fluid Will Automatically Document in Epic with IV Pump Integration. *Validate Using Pump Rate Verify*

For All Cardiologists

**Receive In Basket Result of Invasive/Non-Invasive Procedure Reports**

For All Inpatient Nurses

**New Time Frame Limitation for Lab Specimen Collection Tasks**